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Administrative Manager

Author and Scientist and literary Translator

Experience in teaching French

EN/FR/AR translator, FR/AR interpreter

chaqib@yahoo.fr

82 Av Hussein Ben Ali Soukelarba 14300 Maroc

00212668907892

August 2021

** Academic Competencies

- PhD in international business- EENI Business School & HA University.
- Higher scientific preparatory Studies of engineering.
- Languages: French-Arab-English (Excellent), notions of German, Spanish.

** professional Competencies

- Arab French Administrator in the public administration (approximately 30 years):
 - Supervision of administrative services.
 - Organization and coordination of tasks.
 - O Piloting of planning and management missions.
 - o Improvement and optimization of services.
- Translation of many projects for international translation agencies (since 2013 until now)
 - www.moravia.com
 www.soltengroup.com
 www.swisstranslate.ch
 www.motaword.comwww.motaword.com
 www.what3words.com
 www.demos.fr
 - www.corptransinc.com/www.corptransinc.com/
 - o www.lingo24.comwww.lingo24.com
 - o www.codetranslations.com
 - o www.midlocalize.com
 - o http://www.olympiacollege.info
 - o https://www.proconid.com/

**Scientific Productions

- Dar Ghorab for Publishing and Distribution-Egypte
- **o** Woman and man: illusion of equality.
- o intelligence and memory theory.
- O What is your psycho-behavioural profile?
- o General psychology course.
- Addiction: last treatments.
- School psychology.
- Articles and booklets (translated from French to Arabic) published on the Review Arabpsynet; Site: www.arabpsynet.com (from N° 20 to 59 2008/2018)
- Psychology terms Arab/French/English.
- Questions of psychological therapy.
- o Post-traumatic disorder.
- o behavioral therapy of post-traumatic disorder.
- Children having lost parents: essential principles of a comforting mourning.
- o Guides to help the children to adaptation and recover.
- Children and disasters Guide of the doctors for primary education care.
- o Clinical Principles of work with traumatized children.
- o Programme de formation pour l'aide aux travailleurs de la santé mentale.
- Social psychology terms Arab/French/English.
- **o** Guide of training and reading.
- publishing house EDILVRE (2019)
- Anecdotes of misers
- Conclusive responses
- Best Arabic romantic poems
- Publishing house: Noor Publishing(2018)

- Love addiction: the treatment
- Publishing house: Editions le manuscrit
- Love to explore
- Shadows of a life

** Translated books

- Articles translated of the scientific news published on electronic newspapers and academic sites (2011-2016):
 - o Magazine: Al Arabi Al Ilmi
 - University Site of psycho-cognitive sciences: http://www.psy-cognitive.net/vb/f87.html
- Dar el Farabi-Liban
- Translation of the book: Communauté, société, culture Maurice Godelier (2015).
- Publishing house: Editions le net
 - o Translation of a Romance" of Ali Alkasilmi (2021); The seven ports of love

** As French/Arabic -ARABIC/FRENCH Interpreter:

- Interpreting activities-forums-congress-festivals... (politics-social-...)
- o **October 2014**
- o December 2014
- o February 2015
- o MAY 2015
- O December 2015-
- o May 2016- Congress of roads-Marrakech- Morocco
- o October 2016-1st Arab-African summit of climate change-Tangier
- **o** November 2016- Summit of climate change-COP22- Marrakech- Morocco
- September 2017: International Symposium on agriculture conservation Meknès- Morocco
- o December 2017 : Jeunesse en action pour la démocratie, à Rabat-Morocco
- November 2019: Intervention in a conference about the issue of translation and short story in Tangier.
- February 2021: Intervention in a conference as an interpreter about the mandate of the African Union; the work of the Youth Envoy including topics of human rights, advocacy, peacebuilding and international development cooperation;
- July-September 2021: Interpreter at Algeciras Port participating in JO MINERVA 21 coordinated by Frontex: European Border and Coast Guard Agency